

GUIDELINES

Port Wing Plein Air Painting Festival - 2025

NO PRINTS OR REPRODUCTIONS ARE ALLOWED IN ANY PART OF THE FESTIVAL AT ANY TIME

ALL WORKS OF ART IN THE EXHIBITION, INCLUDING SOLD WORKS, MUST REMAIN HANGING IN THE TOWN HALL UNTIL 1:00 PM SUNDAY OF THE FESTIVAL

PAINTING

1. In order to be shown and judged in the exhibit, all painting surfaces must be stamped before you start painting. Stamping will be done at the Port Wing Town Hall during Check-In or at other times and other places by arrangement with staff. Each sheet of paper in a watercolor block will be stamped on a turned over corner. It is not necessary to remove the sheet from the block. Surfaces for the Quick Paint event can only be stamped at the Marina on the morning of the Quick Paint event.
2. All works of art must be produced 100% during the event. Exceptions to this rule might be for light canvas preparation, gesso application, paper stretching, solid color backgrounds, or similar treatment. If you have a question about your particular surface preparation, please contact us before the Festival begins to get a written acceptance of your surface preparation. Painting surfaces with unacceptable surface preparations will not be stamped.
3. Works should be begun and completed on location.
4. You are not required to participate in the Quick Paint event.
5. The largest size for paintings is 16×20, unframed, and 23×27 framed.
6. Artists are limited to painting within the area outlined on the map.

FRAMING

7. TO BE INCLUDED IN THE EXHIBITION, ALL WORKS **MUST BE FRAMED** (wraps excepted, BUT! See below) AND HAVE A HANGING WIRE SECURELY ATTACHED THAT WILL ALLOW THE WORK TO HANG LEVEL with our hanging system. **SAWTOOTH HANGERS, SINGLE-EYE HANGERS. SINGLE POINT HANGERS THAT ARE A PART OF THE FRAME will not allow us to hang your works level with our framing system.** If we cannot hang your work level because of your framing or hanging hardware we will not hang it in the Exhibition.
Wraps – for our purposes, a wrap is a continuation of the painting subject around the edges of a work that is at least 1” thick. An edge painted a single color will not be considered a wrap and must be framed. Wraps cannot be oils, pastels, or any other delicate surface because there is no way to handle the painting if the edges are painted.
8. There will be a framing area in the Town Hall open at 9:00 am, Saturday of the Festival. The framing area will close at Noon.
9. Bring framing materials and tools with you. This should include frames, mats, hooks, nails, screws, wire, glass, hammer, screwdriver, pliers, and whatever else you might need. We suggest that you have mats, frames, and glass that fit your painting surfaces before arriving at the Festival. We have no tools. We have no materials. We have no expertise.

AWARDS

First: TBA

Second: TBA

Third: TBA

QuickPaint: TBA

People's Choice: TBA (awarded Sunday)

Honorable Mention

Honorable Mention

Special Award: \$200 - TBA

10. Any prize may be cancelled if the judge(s) feel there is no competition.

EXHIBITION

11. The Town Hall will be divided into two areas: one for pieces created during the Festival (the Exhibition), and one for other works.
12. We reserve the right to exclude any painting from either area for any reason.
13. You may enter up to 5 paintings done during this year's Plein Air Festival in the Exhibition plus one Quick Paint piece.
14. Artists' requests for specific hanging arrangements or participation in the hanging process in any way, are not accepted.
15. You may bring paintings not created during the Port Wing Plein Air Painting Festival, framed or unframed, largest size 23x27 framed, with or without hanging hardware. We will display up to 6 at a time during the exhibition in a separate area. These paintings may hang or be flat on tables at our discretion. These works are not eligible for awards. These must be original works painted by you. If purchased, these works may be removed and replaced with other works at any time. These works must be submitted by Noon on the Saturday of the Exhibition. **NO PRINTS OR REPRODUCTIONS OF ANY SORT, SIGNED OR NOT, ARE ALLOWED IN ANY PART OF THE FESTIVAL AT ANY TIME.**
16. **All works to be included in the exhibition must be framed and submitted at the Town Hall by Noon on Saturday of the Festival.**
17. **ALL WORKS OF ART IN THE EXHIBITION, INCLUDING SOLD WORKS, MUST REMAIN HANGING IN THE TOWN HALL UNTIL 1:00 PM ON SUNDAY OF THE FESTIVAL.** If you must leave before that time, please make arrangements for your works to be stored somewhere else until you can claim them. Unsold works must be removed from the

exhibition hall by 3:00pm the Sunday of the Festival. The Festival has no ability to store your works after the Exhibition ends. The Festival volunteers will be gone and nobody will be able to give you the status of works not claimed by 3:00pm, Sunday. You should plan to consider them lost.

18. Works on display but not in the Exhibition can be taken any time after they are sold but must be taken at the latest at the end of the Exhibition.
19. You must enter at least two works in the regular Exhibition to be able to enter previously painted works for sale.
20. For the Exhibition space to appear full, while not required, it would be great if each artist could enter at least two paintings.
21. The artist sets the prices before the piece is submitted to the exhibition.
22. Once a piece is hung:
 1. the price cannot be changed.
 2. the piece cannot be removed before the end of the Exhibition for any reason.
 3. The price cannot be changed to NFS.
 4. The piece can only be marked 'sold' by Festival staff after payment is received.

SALES

23. The Port Wing Plein Air Painting Festival will receive a low 20% commission on all works sold during the Festival whether they are painted during the Festival or not.
24. Wisconsin sales tax of 5.5% will be charged on every sale.
25. With the support of the Festival's future in mind, it would be nice if artists who create works during the Festival and sell them anywhere outside of the Exhibition, up to a week after the Festival ends, would remit a 20% commission on those sales to the Festival at P.O. Box 94, Port Wing, WI 54865. This helps the Festival survive to the following year.
26. If you sell a painting directly from your easel as you are painting, before the Exhibition, it would be very much appreciated, after giving the Festival a 20% commission, you were to enter those sold works in the Exhibition. The image of the Festival is enhanced by having a larger number of works shown. The public would also love to see your works, sold or not.

- 27.** It is our goal to mail proceeds from purchased paintings to the artist on the Tuesday after the exhibit closes.